

Report of the Head of Governance Services

Report to Housing Advisory Board

Date: 28th January 2014

Subject: Governance Arrangements - Housing Advisory Board

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

This report outlines the governance arrangements for the Housing Advisory Board which were approved by full Council at its meeting on 15th January 2014.

At that meeting Full Council resolved to:

- (a) To appoint a Housing Advisory Board to discharge the functions as set out in the terms of reference attached at appendix 2;
- (b) To appoint six Elected Members to the Housing Advisory Board;
- (c) To agree that the Housing Advisory Board may select up to three non-voting co-optees, with some specialist skill or knowledge which would be of assistance to the Housing Advisory Board, to be appointed for a term of office which relates to a particular issue;
- (d) That the quorum for the Board be 4, including two Councillors and 1 tenant/leaseholder voting co-opted member.

The report considered by Council is attached at Appendix 1. Membership of the Board, terms of office, together with voting arrangements is contained within sections 4 & 5 of the report. The terms of reference are set out at Appendix 2

The Advisory Board are asked to consider the following:

Recommendations

- (i) To note the governance arrangements approved by full Council for the Housing Advisory Board
- (ii) To note the terms of reference for the Board as set out in Appendix 2
- (iii) To note that initial appointments for co-optees is for the remainder of this municipal year, and that longer term staggered appointments would be made by full Council at its annual meeting in June.
- (iv) To consider if further appointments should be made to the Board (Up to three non- voting co-optees)